
	VATSIM Network North America Region	Directive #	2013-002
	Visiting and Transfer Controllers	Revision #	2
		Implementation Date	02/27/2018
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Directive

1. Purpose

To clarify policy concerning visiting and transferring controller within the VATSIM North America Region (VATNA).

2. Procedure

- A. Transferring and visiting controllers shall be bound by the requirements set forth in the VATSIM Executive Committee Policy – Transfer and Visiting Controller – Global Policy (<http://www.vatsim.net/staff/ec/ec-policies/>)
- B. Visiting controllers
1. No visiting or transferring controller policy may contain any restriction that denies a person from applying and qualifying as a visiting/transferring controller, which is based solely on a user's VATSIM rating
 2. No sub-Division shall suspend their visiting controller or transferring controller program without the consent of the Division Director. Prompt notification will be made to the Region Director if such authorization is given by a Division Director
 3. Position restrictions during certain events may be authorized, provided that those restrictions apply equally to both assigned sub-Division members and visiting controllers
 4. Visiting controllers shall abide by all training policies and operational procedures of the sub-Division they are visiting

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5. A Visiting Controller may only be removed from the roster, by a sub-Division. for inactivity. A removal for any other cause shall be approved by the Division Director

6. A roster of visiting controllers shall be maintained on the sub-Division website, in a public, non-protected location, that can be easily accessed by VATSIM Supervisors, Administrators, and other staff members

C. Intra-Division and inter-division transferring and visiting controller shall also be subject to the restrictions set forth in the VATSIM Executive Committee Policy – Transfer and Visiting Controller – Global Policy (<http://www.vatsim.net/staff/ec/ec-policies/>)

D. Pilot/ Observer rated controllers shall not be subject to the restrictions set forth in the VATSIM Executive Committee Policy – Transfer and Visiting Controller – Global Policy (<http://www.vatsim.net/staff/ec/ec-policies/>), however unnecessary transferring should be addressed by the Divisional Director



3. References

VATSIM Executive Committee Policy – Transfer and Visiting Controller – Global Policy

4. Definitions

POSITION - Defined as those positions identified in the VATSIM Code of Conduct that exclusively pertain to the control of air traffic within VATSIM

RATING - A VATSIM-assigned designation that identifies the administrative level of a VATSIM member. A rating also reflects a minimal competence level of a VATSIM member

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VISITING CONTROLLER – a person who wishes to occasionally operate in another division whilst retaining the permanent relationship with their existing HOME division

TRANSFERRING CONTROLLER - a person wishing to permanently transfer to another region/division so that their relationship with their old division ceases and the new division becomes their registered HOME division